

APPLICATION FOR RECOGNITION OF PRIOR LEARNING/MUTUAL RECOGNITION

Course Code: _____ Date: _____

Course Name: _____

The details provided on this form will be used to develop your student record. Personal data is protected from unauthorised disclosure by the Privacy Act. Please refer <https://www.oaic.gov.au/privacy/privacy-legislation/the-privacy-act> and information disclosed in this form will be used solely for the purpose of validating claims for recognition. You will be advised in writing when your application has been processed.

Relevant supporting documentation must be attached.

Documents will not be returned, so please DO NOT ATTACH ORIGINALS.

Personal Details

Family Name:						
Given Names:						
Date of Birth:	Day:		Month:		Year:	
Address						
Telephone:	Home:		Work:			

Evidence supplied.

You are applying for recognition of prior learning/mutual recognition.

Course/Competency Code	Name of Course/Competency	Evidence - please tick in appropriate column(s)	
		Education/ Training	Work Experience

Please attach evidence for the above, such as certificates, statements of attainment from educational institution or other Registered Training Organisations (for other national training qualifications), CV, letters from employers.

Office use only	
Date received:	
Processed by:	
Additional personal information required for processing RPL application – provide details	
RTO Contact details – provide details as relevant	<p>1. Name of RTO Contact: _____</p> <p>2. RTO Validated on www.training.gov.au _____ Yes _____ No _____</p> <p>3. Electronic reply requested from RTO representative, along with a confirmatory copy of qualification for applicant?</p>
Client contacted - provide details	
Other comments - provide details as relevant to this application	