



**APPLICATION FOR RECOGNITION OF PRIOR
LEARNING/MUTUAL RECOGNITION**

Course ID : _____ Date : _____

Course name : _____

*The details provided on this form will be used to develop your student record. Personal data is protected from unauthorised disclosure by the Privacy Act. Please refer <http://www.oaic.gov.au/privacy/privacy-act/the-privacy-act> and information disclosed in this form will be used solely for the purpose of validating claims for recognition. You will be advised in writing when your application has been processed. Relevant supporting documentation must be attached. Documents will not be returned, so please **DO NOT ATTACH ORIGINALS**.*

Personal Details

Family Name :						
Given Names :						
Date of Birth :	Day :		Month :		Year :	
Address						
Telephone :	Home :		Work:			

Evidence supplied

You are applying for recognition of prior learning/mutual recognition.

Course/Competency Code	Name of Course/Competency	Evidence - please tick in appropriate column(s)	
		Education/ Training	Work Experience

Please attach evidence for the above, ie. certificates, statements of attainment from educational institution or other Registered Training Organisations (for other national training qualifications), CV, letters from employers, etc.



Office use only	
Date received	
Processed by	
Additional personal information required for processing RPL application?	
RTO Contact details:	1. Name of RTO Contact : _____ 2. RTO Validated on www.training.gov.au ? _____ Yes _____ No _____ 3. Electronic reply requested from RTO representative, along with a confirmatory copy of qualification for applicant?
Other comments?	
Client contacted?	