

Blended Learning International ACN 106 265 105 ABN 62 106 265 105

Complaints and Appeals Form

To make a complaint fill out this form email it to info@blendedlearning.edu.au OR mail a copy to PO Box 510 Heathmont, Victoria 3135, along with copies of any supporting evidence. We will follow the procedure outlined in the RTO Complaints and Appeals Policy. This form and any supporting evidence or correspondence will be filed in your complaint file.

Name:		USI Number:
Address:		
Telephone:	Mobile:	
Email:		
Date of complaint or appeal:	Today's d	ate:
Course name:		
Details of the complaint or appeal:		
Details of evidence of this complaint or appeal:		
If you have tried to resolve this before, please provide details including any		
evidence provided:		
What outcome would like to see as a result of this lodgement:		

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COMPLAINT AND APPEAL FORM



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Cianatura	
Signature:	
_	
Date:	
OFFICE USE	
Received by:	
,	
	Name
	Name
Date of receipt:	
Date of receipt.	

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Details of action taken:	
Complaint or Appeal handed to:	
	Name of BLI Staff:
Complainant contacted	Yes No D
and/or written to?	
	Date:
Noted in Continuous improvement register?	Yes □ No □
p. o tomont rogistor .	Date:
Raised at Company	Yes No No
Meeting?	Date:

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