

## APPLICATION FOR RECOGNITION OF PRIOR LEARNING/ MUTUAL RECOGNITION

### Instructions

This form is to be completed by students applying for Recognition of Prior Learning (RPL). You must attach all relevant supporting documentation. Do not submit originals—copies only.

Evidence must meet the Rules of Evidence: Valid, Authentic, Current, and Sufficient.

### Personal Details

<b>Family Name:</b>	
<b>Given Names:</b>	
<b>Date of Birth (DD/MM/YYYY):</b>	
<b>Address:</b>	
<b>Telephone (Home):</b>	
<b>Telephone (Work):</b>	
<b>Email:</b>	

### Course Details

<b>Course Code:</b>	
<b>Course Name:</b>	
<b>Date of Application:</b>	

### Units of Competency and Evidence

List the units you are applying for and the evidence provided:

Unit Code	Unit Name	Evidence – please tick in the appropriate column(s)	
		Education/Training	Work Experience

### Supporting Documentation Checklist

- ☐ Certified copies of qualifications or Statements of Attainment
- ☐ CV or resume
- ☐ Letters from employers verifying work experience
- ☐ Work samples or portfolios
- ☐ Statutory declarations or third-party reports

### Student Declaration

I declare that the information and evidence I have provided in this application is true and accurate to the best of my knowledge. I understand I may be contacted for clarification or to provide additional supporting documentation.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information, please refer to the Recognition of Prior Learning Policy available on the BLI website or upon request.

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### Office Use Only

<b>Date Received:</b>		
<b>Processed By:</b>		
<b>Additional Information Required:</b>		
<b>RTO Contact Name:</b>		
<b>RTO Validated on training.gov.au</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Verification Email Sent</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Confirmation Received</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Other Comments</b>		